

Email leasing_officer@petermarkovic.com.au
Phone 03 9419 5555 Fax 03 9419 8017

Website petermarkovic.com.au
Address 109 Smith St, Fitzroy 3065

PROPERTY ADDRESS _____ Start Date _____
Rent Weekly _____ Rent PCM _____ Bond _____ Lease Term _____

APPLICANTS FULL NAME Mr/Mrs/Miss/Ms/Dr _____
DOB _____ Email Address _____
Phone (BH) _____ Phone (AH) _____ Mobile _____

IDENTIFICATION Drivers Licence/Passport/Student ID Number _____ State _____ Exp _____
Number of Occupants in New Property _____ Adults _____ Children (Ages) _____
Car Make _____ Model _____ Rego _____ Colour _____
Number of Pets _____ Type of Pets _____ House Trained _____

CURRENT ADDRESS Are you the Owner Renter Sharing Living with Parents?
Landlord/Agent Contact _____ Phone _____
Your Address _____ Current Rental \$ _____
Reason for Leaving _____ Occupied From _____ to _____

PREVIOUS ADDRESS Were you the Owner Renter Sharing Living with Parents?
Landlord/Agent Contact _____ Phone _____
Your Address _____ Current Rental _____
Reason for Leaving _____ Occupied From _____ to _____

CURRENT OCCUPATION Position _____ Phone (BH) _____
Company Name _____ Contact _____
Company Address _____ Phone _____
Employed Years _____ Months _____ Income (NET) _____ Other Income Yes No

CURRENT /PREVIOUS OCCUPATION Position _____ Phone (BH) _____
Company Name _____ Contact _____
Company Address _____ Phone _____
Employed Years _____ Months _____ Income (NET) _____ Other Income Yes No

SELF EMPLOYED Company Name _____ ABN _____
Company Address _____ Company Type _____
Years in Business _____ Months _____ Income _____ Phone _____
Accountant's Name _____ Phone _____
Solicitor's Name _____ Phone _____

PROFESSIONAL REFERENCES Name Occupation/Relationship & Number (eg: Accountant / Solicitor)
Ref Name _____ Occ/Ref _____
Phone (BH) _____ Phone (AH) _____

EMERGENCY CONTACT Parents / Siblings – Must be related _____
1. Name _____ Relationship _____
Address _____
Phone (BH) _____ Phone (AH) _____ Mobile _____

UTILITY CONNECTIONS



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connecting your

Electricity, Gas, Water, Broadband, Phone and Foxtel.

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Foxie is a FREE and independent service, and in one brief phone call, your connections are organised on the offers that are right for you. No obligation, no more running around, no more phone calls.

Foxie will contact you to arrange your utilities connections. You will be advised of any associated terms and conditions, including any standard connection fees that may apply. Once you have chosen your utility provider, Foxie may then need to disclose your personal information to the selected utility company. Foxie and your Agent may receive a benefit for arranging your services. Foxie and your Agent are unable to accept responsibility for any delay or failure to connect your utility services.

Foxie is committed to protecting the confidentiality of your personal information and will at all times handle your personal details in accordance with Foxie's Privacy Policy available on the Foxie website. Contact Foxie at www.foxie.com.au or call 1800 275 369.

I do not want to be referred to Foxie Utility Services

OFFICE USE

DECLARATION

I acknowledge that my application is subject to the owner's approval and the availability of the premises on the due date.

No action will be taken against the Landlord or Landlord's agent if the applicant is unsuccessful or upon acceptance should the property not be ready for occupation on this date for whatever reason.

I agree, unless otherwise noted upon commencement the property will be in the same condition as I inspected.

Peter Markovic Real Estate makes no representations to the availability of parking permits, enquiries must be made by me as a prospective tenant to the local council.

I agree that if this application is successful, I am required to pay one month's rent and sign leases no later than 24 hours after being notified of acceptance, unless otherwise arranged. I also agree that the commencement/rent due date of my lease will be adjusted to fall on the 1st of the forthcoming month. I am obliged to make each monthly rental payment in advance to that specified and agreed to date. I am also required to pay the equivalent of one (1) month's rent in the form of a Bank Cheque or Money Order (no personal cheques will be accepted) on or before the signing of the Lease Agreement which will be considered as the bond and will be forwarded to the Residential Tenancies Bond Authority where it will remain untouched until the termination of the Lease Agreement.

I, the above named applicant solemnly declare that the information in the application is true and correct. I understand that making false statements is punishable by law and I shall notify the agent of any changes to this information immediately. I understand my responsibilities to arrange for the connection and payment of gas, electricity, telephone and water consumption. I hereby acknowledge and authorise Peter Markovic Real Estate to conduct an independent reference check and to provide my information to the Landlord for the purpose of assessing my eligibility to lease the property I have applied for.

Signed: _____ Date: _____

Print Name: _____

DISCLAIMER I confirm the following: (Please circle one)

1. During my inspection of this property I found it to be in relatively clean condition OR
2. I believe the following items should be attended to prior to my tenancy commencing OR
3. I require the following items/amendments to be completed prior to my tenancy commencing

To process your application we require 100 points of ID

Drivers Licence or Passport	70
Student ID	20
Bank Statement/Pay Slip	30
Birth Certificate/Medicare	30
Rate/Utility Notice	30

TENANCY PRIVACY STATEMENT

Due to the change in the Privacy Laws from December 21, 2001, all property managers must ensure that you fully understand the National Privacy Principles and the manner in which we must use your private information in order to carry out our role as professional property managers. Please take the time to read this Privacy Statement carefully and once completed return to this office with your tenancy application.

As professional property managers, Peter Markovic Real Estate collects personal information about you. To ascertain what personal information we have about you, please contact our office.

Primary Purpose

As professional property managers, we collect personal information to assess the risk in providing you with the lease/tenancy, of the premises.

To carry out this role and during the term of your tenancy, we will disclose your personal information to:

- The Landlord
- Referees you have nominated
- Other Real Estate Agents/Landlords
- The Landlord's mortgagee
- The Landlord's lawyer
- Rental Bond Authority
- Collection Agents
- Organisations/Tradespeople required
- Utility Companies to carry out maintenance to the premises
- Residential Tenancy Tribunal/Courts
- National Tenancies Database Pty. Ltd. (NTD) (ABN 65 079 105 025)

Second Purpose

We also collect your personal information to:

1. Enable us, or the landlord's lawyer, to prepare the lease/tenancy documents on the premises.
2. Allow organisations/trades people to contact you in relation to maintenance matters relating to the premises
3. Pay/release rental bonds to/from the Residential Tenancies Bond Authority (where applicable)
4. Refer to Tribunals, Courts and Statutory Authorities (where necessary)
5. Refer to Collection Agents/Lawyers (where default/enforcement action is required)
6. Provide confirmation details for organisations contacting us on your behalf i.e.: banks, utilities (gas, water, electricity, phone) employers etc

If your personal information is not provided to us and NTD, and you do not consent to the uses to which we put your personal information; we cannot properly assess the risk to our client, or carry out our duties as professional property managers. Consequently, we may not provide you with the lease/tenancy of the premises.

NTD Disclosure Statement

NTD collects your personal information to provide to its members historical tenancy and public record information on individuals and companies who/which lease residential and commercial property from or through licensed real estate agent members of NTD. NTD also provides credit information on companies/direction applying for commercial leases.

The real estate agent/property manager will advise NTD of your conduct throughout the lease/tenancy and that information will form part of your tenant history. NTD usually discloses information to:-

- 1) Licences real estate agent members
- 2) NTD's parent company, Collection House Limited (ABN 74 010 230 716) & its subsidiaries
- 3) Credit Bureaus

I acknowledge that I have read and understand this privacy statement.

Signed: _____ Date: _____

Print Name: _____

ONLY FULLY COMPLETED APPLICATIONS WILL BE PROCESSED